

Gift Aid Small Donation Scheme recording sheet



Local meeting name and address:
..... postcode

The two people signing the sheet confirm that they have counted the cash collection and no single donation was more than £20.

Date													
Note amount of each denomination (maximum £20 per person per occasion)		No.	£	No.	£	No.	£	No.	£	No.	£	No.	£
	1p												
	2p												
	5p												
	10p												
	20p												
	50p												
	£1												
	£2												
	£5												
	£10												
	£20												
Total													
Signature													
Signature													
Date banked													
The cash collected must be banked in the meeting bank account a.s.a.p.								Grand total:			GASDS total (25%):		